

SUMMIT PARK DISTRICT

Board of Park Commissioners

Regular Meeting

Tuesday, December 11, 2018, 5:00 pm

Summit Park District SPARK Recreation Center

5700 S. Archer Road, Summit, Illinois 60501

I. CALL TO ORDER

The Regular Meeting of the Summit Park District's Board of Park Commissioners on Tuesday, December 11, 2018 was called to order at 5:00 pm.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

III. ROLL CALL

	<u>Present</u>	<u>Absent</u>
President Tichacek	X	
Vice President Cervantes	X	
Commissioner Ponce	X	
Commissioner Santoyo	X	
Commissioner Mundy		X

Also, in attendance: Executive Director Francis M. Torres, Mike Porfirio and potential park district employee Jocelyn Comacho, along with Ms. Comacho's father.

IV. PUBLIC COMMENTS

None

V. SECRETARY'S REPORT

1. Approval of Minutes of the Regular Board Meeting of Tuesday, November 12, 2018

President Tichacek requested a motion to approve the Minutes of the Regular Board Meeting of Tuesday, November 12, 2018

Vice President Cervantes made a motion to approve the Minutes of the Regular Board Meeting of Tuesday, November 12, 2018

Motion seconded by Commissioner Santoyo

Discussion: None

Roll Call

	<u>Yes</u>	<u>No</u>	<u>Absent</u>
President Tichacek	X		
Vice President Cervantes	X		
Commissioner Ponce	X		
Commissioner Santoyo	X		
Commissioner Mundy			X

Motion Passed 4-0

SUMMIT PARK DISTRICT

Board of Commissioners

Regular Meeting – Tuesday, December 11, 2018 – 5:00 pm. – Page Two

VI. TREASURER'S REPORT

1. Approval of Voucher List of November 11, 2018 to December 7, 2018 \$223,487.26

President Tichacek requested a motion to approve the Voucher List of November 11, 2018 to December 7, 2018 \$223,487.26

Commissioner Santoyo made a motion to approve the Voucher List of November 11, 2018 to December 7, 2018 \$223,487.26

Motion seconded by Vice President Cervantes

Discussion: None

Roll Call

	<u>Yes</u>	<u>No</u>	<u>Absent</u>
President Tichacek	X		
Vice President Cervantes	X		
Commissioner Ponce	X		
Commissioner Santoyo	X		
Commissioner Mundy			X

Motion Passed 4-0

2. Approval of Payroll of November 15, 2018 \$13,723.74 and November 30, 2018 \$12,093.13

President Tichacek requested a motion to approve the Payroll of November 15, 2018 \$13,723.74 and November 30, 2018 \$12,093.13

Commissioner Santoyo made a motion to approve the Payroll of November 15, 2018 \$13,723.74 and November 30, 2018 \$12,093.13

Motion seconded by Vice President Cervantes

Discussion: None

Roll Call

	<u>Yes</u>	<u>No</u>	<u>Absent</u>
President Tichacek	X		
Vice President Cervantes	X		
Commissioner Ponce	X		
Commissioner Santoyo	X		
Commissioner Mundy			X

Motion Passed 4-0

3. Financial report given by GW & Associate was not given today.

SUMMIT PARK DISTRICT

Board of Commissioners

Regular Meeting – Tuesday, December 11, 2018 – 5:00 pm. – Page Three

VII. NEW BUSINESS

1. Discussion and action of the Summit Park District attorney and legal services.

Discussion: Vice President Cervantes announced that the park district would save approximately \$800.00. President Tichacek offered her opinion that the recommended replacement attorney has no experience representing park districts, which is an important qualification. The new attorney will charge a flat fee of \$1,200.00 per month and will attend every park district board meeting, but President Tichacek isn't sure an attorney is needed at each meeting. She also reminded board that the high fees last year from Tressler, LLC were due to their work on the bond issue (which has since been settled). We have a guaranteed rate for two years from Tressler, LLC of \$190.000 per hour, whereas one of the potential replacements is only guaranteed at one year for the same rate, and the attorney being recommended today will be at \$190.00 per hour over four years, even though that guarantee is not in his proposal. President Tichacek objected to the use of any attorney who has no experience representing a park district and recommended that the board further review these proposals. She added the Tressler, LLC has always done a good job and been present at board meeting when requested.

Commissioner Ponce stated that the flat fee of the recommended attorney would include phone calls and all services, where as Frank Torres added that there would be separate charges if the park district were to be sued. Based on her review of the proposal, President Tichacek commented that the monthly fee of \$1,200.00 for a minimum of four work hours by recommended attorney is unnecessary because the park district attorney isn't needed every month. Vice President Cervantes responded, saying that it's good to have the attorney at each board meeting that he doesn't have to be invited to every single meeting.

Frank Torres reported that he learned that the park district paid \$104,000.00 to Tressler, LLC from 2014 until today, which breaks down to \$2,800.00 per month. This would make the recommended attorney much cheaper. President Tichacek asked the board if we really wanted the cheapest legal services representing the Summit Park District. Commissioner Ponce responded by stating that the flat fee for the recommended Attorney would be \$1,200.000 over four years, but President Tichacek had a problem with that because that four-year guarantee is not in his proposal. Commissioner Ponce recommended a one-year contract that would be revisited upon its conclusion to be possibly extended to the four-year commitment. Frank Torres added that the situation could be reevaluated after it's one-year conclusion.

President Tichacek reiterated her concern that the recommended attorney has no experience representing park districts and that he is not affiliated with the IAPD. She also expressed concern why the park district is looking for a replacement attorney when Tressler, LLC has done such a good job. Frank Torres responded to say that Tressler, LLC previously charged \$150.00 per hour and increased their fees to \$200.00 per hour, but now are offering \$190.00 per hour to match the other attorneys. Carlos P. Aparicio is charging \$180.00, so they are all in the same price range.

President Tichacek asked why permit and program security deposit are being refunded, and pointed out that sufficient programs are needed to generate money for the park. She feels that these should take priority over trying to cut legal fees. Frank Torres responded that raising prices on rental and programs might end up becoming necessary. He also added that Carlos P. Aparicio was able to obtain grant money for other entities. President Tichacek stated that she would like to see some details about the grant money, including the fee guarantees, in his proposal. Commissioner Ponce argued that "change is good" and that he would like to give the recommended attorney a chance.

President Tichacek requested a motion to contract one year of legal service for Carlos P. Aparicio.

Vice President Cervantes made a motion to contract one year of legal service for Carlos P. Aparicio

Motion seconded by Commissioner Ponce

SUMMIT PARK DISTRICT

Board of Commissioners

Regular Meeting – Tuesday, December 11, 2018 – 5:00 pm. – Page Four

Roll Call

	<u>Yes</u>	<u>No</u>	<u>Absent</u>
President Tichacek		X	
Vice President Cervantes	X		
Commissioner Ponce	X		
Commissioner Santoyo		X	
Commissioner Mundy			X

Motion Tied 2-2

President Tichacek asked for a motion to table to contract one year of legal service for Carlos P. Aparicio.

Vice President Cervantes made a motion to table to contract one year of legal service for Carlos P. Aparicio.

Motion seconded by Commissioner Santoyo

Roll Call

	<u>Yes</u>	<u>No</u>	<u>Absent</u>
President Tichacek	X		
Vice President Cervantes	X		
Commissioner Ponce	X		
Commissioner Santoyo	X		
Commissioner Mundy			X

Motion Passed 4-0

2. Approval of the Executive Director recommendation to hire Jocelyn Comacho as the Recreation Supervisor with The salary of \$25,000 and full benefits.

President Tichacek requested a motion to hire Jocelyn Comacho as the Recreation Supervisor with the salary of \$25,000.00 and full benefits.

Commission Ponce made a motion to hire Jocelyn Comacho as the Recreation Supervisor with the salary of \$25,000.00 and full benefits.

Motion seconded by Commissioner Santoyo.

Discussion: None

Roll Call	<u>Yes</u>	<u>No</u>	<u>Absent</u>
President Tichacek	X		
Vice President Cervantes	X		
Commissioner Ponce	X		
Commissioner Santoyo	X		
Commissioner Mundy			X

Motion Passed 4-0

SUMMIT PARK DISTRICT

Board of Commissioners

Regular Meeting – Tuesday, December 11, 2018 – 5:00 pm. – Page Five

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3. Approval of Ordinance No. 2018-3, an ordinance levying and assessing the taxes of the Summit Park District, Cook County, Illinois for 2018.

President Tichacek requested a motion to Approval of Ordinance No. 2018-3, an ordinance levying and assessing And assessing the taxes of the Summit Park District, Cook County, Illinois for 2018.

Vice President Cervantes made a motion to approve Ordinance No. 2018-3, and ordinance levying and assessing The taxes of the Summit Park District, Cook County, Illinois for 2018.

Motion seconded by Commissioner Santoyo

Discussion: None

Roll Call

	<u>Yes</u>	<u>No</u>	<u>Absent</u>
President Tichacek	X		
Vice President Cervantes	X		
Commissioner Ponce	X		
Commissioner Santoyo	X		
Commissioner Mundy			X

Motion Passed 4-0

VIII. EXECUTIVE DIRECTOR'S REPORT

NONE

IX. STAFF REPORT

Staff reports were included in the Board Packets.

X. COMMISSIONERS REPORT

Commissioner Ponce announced that Martha Sonka did a great job on the December 5 senior lunch and went "above and beyond" to give the seniors a great experience. She obtained a lot of donations from village Businesses and the surrounding communities. Frank Torres said that she purchased turkeys with the donations Received for the event. Commissioner Ponce added that Frank Torres and Mary Borowski have done a good job Job with the senior lunch program. He looks forward to a great summer at the park. He also thanked Dan Trapp For a great job in the maintenance department.

Vice President Cervantes announced that everyone is doing a good job and that is was nice that Congressman Lipinski came by to say A few words to the senior and to eat with us. We ran out of food that day, which looks Bad for us because the congressman had only four pieces of chicken, even though he said that he wasn't hungry. The seniors all received good portions of food, but we should buy extra food so we don't run out. President Tichacek added that we should implement portion controls.

Vice President Cervantes expressed his desire to get kids off the street, where he could act as deejay for a Bimonthly night that would have hot dogs and soda. President Tichacek supports this idea. Vice President Cervantes also said that Mary Borowski is doing a good job "above and beyond" and her work is appreciated.

SUMMIT PARK DISTRICT

Board of Commissioners

Regular Meeting – Tuesday, December 11, 2018 – 5:00 pm. – Page Six

Commissioner Santoyo repeated the sentiments previously states by Commissioner Ponce and Vice President Cervantes regarding Martha Sonka, Mary Borowski and the other staff. He added that there should be a balance of both programs and youth programs.

President Tichacek inquiries about a \$3,000.00 expense for special event food charged the park's American Express Account. Frank Torres responded that this was for the senior lunch, staff appreciation lunch, "Business after Hour" And the Legion Park dedication reception.

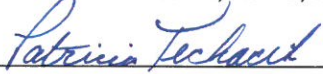
XII.ADJOURNMENT

President Tichacek asked for a motion to adjourn.

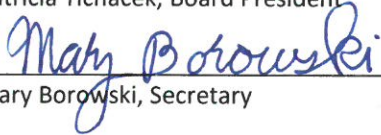
Vice President Cervantes made a motion to adjourn the Regular Board Meeting

Commissioner Santoyo seconded the motion.

Discussion: None. Yes – 4, No – 0, Motion to adjourn passed 4-0, Meeting adjourned at 5:34 pm.



Patricia Tichacek, Board President



Mary Borowski, Secretary

