

SUMMIT PARK DISTRICT

Board of Park Commissioners

Regular Meeting

Tuesday, June 18, 2019 5:00 p.m.

Summit Park District SPARK Recreation Center
5700 South Archer Road, Summit, Illinois 60501

I. CALL TO ORDER

The Regular Meeting of the Summit Park District's Board of Park Commissioners on Tuesday, June 18, 2019 was Called to order at 5:00 p.m.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

III. ROLL CALL

	<u>Present</u>	<u>Absent</u>
President Tichacek	X	
Vice President Cervantes	X	
Commissioner Ponce		X
Commissioner Santoyo	X	
Commissioner Solis		X

Also, in attendance: Executive Director France M. Torres and Summit resident Sonya Ponce. Commissioner Ponce Arrived at 5:15 pm, just as the first New Business roll call had started.

IV. PUBLIC COMMENTS

Mrs. Sonya Ponce told the board that she is very proud of the way the park looks, she enjoys the new programs that Have been added to the schedule and she recently met the new Recreation Supervisor, Jocelyn Camacho, to discuss upcoming programs. She thanked the board for their time.

V. SECRETARY'S REPORT

1. Approval of Minutes of the Regular Board Meeting of Tuesday, May 14, 2019

President Tichacek requested a motion to approve the minutes of the Regular Board Meeting of Tuesday, May 14, 2019

Vice President Cervantes made a motion to approve the Minutes of the Regular Board Meeting of Tuesday, May 14, 2019

Motion seconded by Commissioner Santoyo

Discussion: None

Roll Call

	<u>Yes</u>	<u>No</u>	<u>Absent</u>
President Tichacek	X		
Vice President Cervantes	X		
Commissioner Ponce			X
Commissioner Santoyo	X		
Commissioner Solis			X

Motion Passed 3-0

SUMMIT PARK DISTRICT

Board of Park Commissioners

Regular Meeting - Tuesday, June 18, 2019 5:00 p.m. – Page Two

VI. TREASURER'S REPORT

1. Approval of Voucher List of May 17, 2019 to June 14, 2019 \$88,761.81

President Tichacek requested a motion to approve the Voucher List of May 17, 2019 to June 14, 2019 \$88,761.81

Vice President Cervantes made a motion to approve the Voucher List of May 17, 2019 to June 14, 2019 \$88,761.81

Motion seconded by Commissioner Santoyo

Discussion: None

Roll Call

	<u>Yes</u>	<u>No</u>	<u>Absent</u>
President Tichacek	X		
Vice President Cervantes	X		
Commissioner Ponce			X
Commissioner Santoyo	X		
Commissioner Solis			X

Motion Passed 3-0

2. Approval of Payroll of May 17, 2019 \$11,203.31 and May 30, 2019 \$11,541.02

President Tichacek requested a motion to approve the Payroll of May 17, 2019 \$11,203.31 and May 30, 2019 \$11,541.02

Vice President Cervantes made a motion to approve the Payroll of May 17, 2019 \$11,203.31
And May 30, 2019 \$11,541.02

Motion seconded by Commissioner Santoyo

Discussion: None

Roll Call

	<u>Yes</u>	<u>No</u>	<u>Absent</u>
President Tichacek	X		
Vice President Cervantes	X		
Commissioner Ponce			X
Commissioner Santoyo	X		
Commissioner Solis			X

Motion Passed 3-0

SUMMIT PARK DISTRICT

Board of Park Commissioners

Regular Meeting - Tuesday, June 18, 2019 5:00 p.m. – Page Three

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3. Financial report given by GW & Associates was not given today, but Executive Director Frank Torres asked the board to review the budget and promptly provide him with any questions ahead of the public hearing on the public hearing on July 9, 2019. President Tichacek pointed out the General Fund Expenses for Year End April 30, 2010, which is on page 12 of the tentative budget for 2020 inside each commissioner's Board packet. She pointed out that Travel, Meeting, and Conferences have been assigned a budget of \$500.00 which is far below what this expense totaled last year. Frank replied that the actual number should be \$5,000.00 and that he would make sure that it was corrected.

President Tichacek mentioned how the Membership Dues at listed at \$3,500.00, which Frank explained is the Number that is paid every year. She also asked about the total of \$15,000.00 in the Office Supplies and Office Equipment/Furniture categories where the park district only budgeted \$10,000.00, along with the expensive uniform budget. Frank replied that he has established a new contract with the uniform company and the fees will see a significant reduction. He added that a special meeting with Dave Gonzalez of GW & Associates should be held to get a breakdown of what is in all the park district's accounts.

Commissioner Santoyo inquired about funds for the Summer Public Library, to which Frank replied that funds are sent each year for the library's reading programs. President Tichacek also confirmed that the park donates money to the library's reading programs

VII. NEW BUSINESS

1. Approval of an intergovernmental agreement between the Township of Lyons and the Summit Park District Program Partner in the Lyons Township Summer Employment Work Program.

Discussion: Executive Director Frank Torres reminded the board that the park district has four summer employees through this work program, whereas there used to be only two. The Village of Summit is also participating in this program with an employee at the Summit Public Library and three at their public works department. Involvement in this program offer a lot of help to park district at zero cost, as Jasmine Santoyo, and Tony Mascias will attest over the last two years.

President Tichacek requested a motion to approve the intergovernmental agreement between the Township Of Lyons and the Summer Park District Program Partner in the Lyons township Summer Employment Work Program.

Vice President Cervantes made a motion to approve the intergovernmental agreement between the Township Of Lyons and the Summer Park District Program Partner in the Lyons township Summer Employment Work Program

Motion seconded by Commissioner Santoyo

Roll Call

	Yes	No	Absent
President Tichacek	X		
Vice President Cervantes	X		
Commissioner Ponce			X
Commissioner Santoyo	X		
Commissioner Solis			X

Motion Passed 3-0

SUMMIT PARK DISTRICT

Board of Park Commissioners

Regular Meeting - Tuesday, June 18, 2019 5:00 p.m. – Page Four

2. Approval to set a public hearing on the 2019 Tentative Budget for July 9, 2019 at 4:45 pm.

Discussion: Executive Director Frank Torres stated that an official announcement of the public hearing will be placed in the Des Plaines Valley Newspapers and the Summit Park District website to give the public ample notice.

President Tichacek requested a motion to approve a public hearing on the 2019 Tentative Budget for July 9, 2019 at 4:55 pm.

Vice President Cervantes made a motion to approve a public hearing on the 2019 Tentative Budget for July 9, 2019 at 4:55 pm.

Motion seconded by Commissioner Ponce

Roll Call

	<u>Yes</u>	<u>No</u>	<u>Absent</u>
President Tichacek	X		
Vice President Cervantes	X		
Commissioner Ponce	X		
Commissioner Santoyo	X		
Commissioner Solis			X

Motion Passed 4-0

3. Approval of an agreement between the Summit Fraternal Order of Police Lodge #29 and the Summit Park District to use the park district softball diamond for the fundraiser on August 24, 2019.

Discussion: Lodge #29 would like to hold a softball tournament to raise money for the order, and the park District is offering to donate the softball diamond and this tournament. If the park district prepares the Diamond, the lodge will provide everything else. The proposed date of this tournament is August 24, 2019, where they will invite all village departments and the surrounding business and community residents to attend. They want to sell food and soft drinks. And will have to decide if they want to sell liquor license and provide security at the event to prevent underage drinking.

President Tichacek requested a motion to approve an agreement between the Summit Fraternal Order of Police Lodge #29 and the Summit Park District to use the park district softball diamond for a fundraiser on August 24, 2019.

Vice President Cervantes made a motion to approve an agreement between the Summit Fraternal Order of Police Lodge #29 and the Summit Park District to use the park district softball diamond for fundraiser on August 24, 2019.

Motion seconded by Commissioner Ponce

SUMMIT PARK DISTRICT

Board of Park Commissioners

Regular Meeting - Tuesday, June 18, 2019 5:00 p.m. – Page Five

Roll Call

	<u>Yes</u>	<u>No</u>	<u>Absent</u>
President Tichacek	X		
Vice President Cervantes	X		
Commissioner Ponce	X		
Commissioner Santoyo	X		
Commissioner Solis			X

Motion Passed 4-0

4 Discussion on the Summit Park District Ethnic Fest.

Discussion: President Tichacek asked the board to review this matter during the Executive Session, which would Now begin at 5:30 pm.

President Tichacek requested a motion to go into Executive Session.

Vice President Cervantes made a motion to go into Executive Session.

Motion seconded by Commissioner Ponce

Roll Call

	<u>Yes</u>	<u>No</u>	<u>Absent</u>
President Tichacek	X		
Vice President Cervantes	X		
Commissioner Ponce	X		
Commissioner Santoyo	X		
Commissioner Solis			X

Motion Passed 4-0

VIII. EXECUTIVE SESSION

Under Section 2(c) 1 the appointment, employment, compensation, discipline, performance or dismissal of special employees of the public body or legal counsel of the public body, including testimony on a complaint lodged against an employee of the public body or against legal counsel of the public body to determine its validity.

President Tichacek requested a motion to resume the regular board meeting at 7:30 pm.

Vice President Cervantes made a motion to resume the regular board meeting at 7:30 pm.

Motion seconded by Commissioner Ponce

SUMMIT PARK DISTRICT

Board of Park Commissioners

Regular Meeting - Tuesday, June 18, 2019 5:00 p.m. – Page Six

Roll Call

	<u>Yes</u>	<u>No</u>	<u>Absent</u>
President Tichacek	X		
Vice President Cervantes	X		
Commissioner Ponce	X		
Commissioner Santoyo	X		
Commissioner Solis			X

Motion Passed 4-0

IX. EXECUTIVE DIRECTOR'S REPORT

None

X. STAFF REPORTS

Staff reports were included in the Board Packets.

XI. COMMISSIONERS REPORTS

Commissioner Santoyo inquired about when the flowers will be planted in the park because they are still absent. Frank Replied that a landscaping company will be planting them soon and Rosario Reyes will be maintaining them once they are planted. Commissioner Santoyo also mentioned that he would like more benches and a picnic table installed in Legion Park.

Commissioner Ponce announced that he has received complaints from residents concerning the Legion Park grass not being cut, but that many of the recent storms have made the area too wet to cut. He also complimented Martha Sonka for doing a good job with the park district Facebook page because it is giving visitors good information.

Vice President Cervantes provided an update on the July 3 Independence Day celebration: he has locked in several interested bands who will donate their performances, and will also be donating his services as disc jockey during this event. In addition, he has arranged for the trumpeter to play the National Anthem. He asked Martha Sonka to put an announcement on the Facebook page soliciting an American band for the celebration. President Tichacek suggested that the board contact Argo Community High School band director to see if there were any interested students. Executive Director Frank Torres added that this year's July 3 Independence Day celebration will cost more than the previous year due to the fireworks show upgrade. There will be a police presence, as well as private security, to patrol the park throughout the event. He also pointed out that the donation of musical act would save \$3,000 in expenses, along with more money saved by the donation of Vice President Cervantes' disc jockey services. The food vendors will include Grand Duke's Thirsty Pig Restaurant selling liquor and food, Papuas Snack Shack selling Salvadoran Food, Venetian Gardens will sell pizza, Red Hots will sell hot dogs and hamburgers, El Mesons will sell Mexican Food and Lemonade Shake-Up will sell beverages. There will also be three inflatable bouncy houses for the children.

President Tichacek mentioned that the American Legion would like to use the park district's recreation center to hold a fundraiser social to benefit veterans. This was discussed with the American Legion representative and she would like to offer the recreation center for this event free of charge.

President Tichacek requested a motion to allow the American Legion to use the recreation center free of charge.

Vice President Cervantes made a motion to allow the American Legion to use the recreation center free of charge.

Motion seconded by Commissioner Ponce

SUMMIT PARK DISTRICT

Board of Park Commissioners

Regular Meeting - Tuesday, June 18, 2019 5:00 p.m. – Page Seven

Roll Call	<u>Yes</u>	<u>No</u>	<u>Absent</u>
President Tichacek	X		
Vice President Cervantes	X		
Commissioner Ponce	X		
Commissioner Santoyo	X		
Commissioner Solis			X
Motion Passed 4-0			

XII. ADJOURNMENT

President Tichacek asked for a motion to adjourn.

Vice President Cervantes made a motion to adjourn the Regular Board Meeting

Commissioner Santoyo seconded the motion.

Discussion: None. Yes – 4, No- 0, Motion to adjourn passed 4-0, meeting adjourned at 7:45 p.



Patricia Tichacek, Board President



Mary Borowski, Secretary

