

SUMMIT PARK DISTRICT

Board of Park Commissioners

Regular Meeting Tuesday, December 10, 2019, 5:00 pm

Summit Park District SPARK Recreation Center

5700 South Archer Road, Summit, IL 60501

I. CALL TO ORDER

The Regular Meeting of the Summit Park District's Board of Park Commissioners on Tuesday, December 10, 2019 was called to order at 5:00 pm

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

III. ROLL CALL

	<u>Present</u>	<u>Absent</u>
President Tichacek	X	
Vice President Cervantes	X	
Commissioner Ponce	X	
Commissioner Santoyo	X	
Commissioner Solis		X

Also, in attendance: Executive Director Francis M. Torres, Andrew S. Paine of Tressler LLP.

IV. PUBLIC COMMENTS

None

V. SECRETARY'S REPORT

1. Approval of Minutes of the Regular Board Meeting of Tuesday, November 12, 2019

President Tichacek requested a motion to approve the Minutes of the Regular Board Meeting of Tuesday, November 12, 2019

Vice President Cervantes made a motion to approve the Minutes of the Regular Board Meeting of Tuesday, November 12, 2019

Motion seconded by Commissioner Ponce

Discussion: None

Roll Call

	<u>Yes</u>	<u>No</u>	<u>Absent</u>
President Tichacek	X		
Vice President Cervantes	X		
Commissioner Ponce	X		
Commissioner Santoyo	X		
Commissioner Solis			X

Motion Passed 4-0

2. Approval of Minutes of the Special Board Meeting if Tuesday, October 29, 2019

President Tichacek requested a motion to approve the Special Board Meeting of Tuesday, October 29, 2019

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Vice President Cervantes made a motion to approve the Special Board Meeting of Tuesday, October 29, 2019

Motion seconded by Commissioner Santoyo

Discussion: None

Roll Call

	<u>Yes</u>	<u>No</u>	<u>Absent</u>
President Tichacek	X		
Vice President Cervantes	X		
Commissioner Ponce	X		
Commissioner Santoyo	X		
Commissioner Solis			X

Motion Passed 4-0

VI. TREASURE'S REPORT

1. Approval of Voucher List of October 22, 2019 to December 7, 2019 \$33,485.17

President Tichacek requested a motion to approve the Voucher List of October 22, 2019 to December 7, 2019 \$33,485.17

Commissioner Santoyo made a motion to approve the Voucher List of October 22, 2019 to December 7, 2019 \$33,485.17

Motion seconded by Vice President Cervantes

Discussion: None

Roll Call

	<u>Yes</u>	<u>No</u>	<u>Absent</u>
President Tichacek	X		
Vice President Cervantes	X		
Commissioner Ponce	X		
Commissioner Santoyo	X		
Commissioner Solis			X

Motion Passed 4-0

2. Approval of Payroll of November 15, 2019 \$10,275.90 and November 30, 2019 10,991.05

President Tichacek requested a motion to approve the Payroll of November 15, 2019 \$10,275.90 and November 30, 2019 \$10,991.05

Vice President Cervantes made a motion to approve the Payroll November 15, 2019 \$10,275.90 and November 30, \$10,991.05

Motion seconded by Commissioner Santoyo

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Discussion: None

Roll Call

	Yes	<u>No</u>	<u>Absent</u>
President Tichacek	X		
Vice President Cervantes	X		
Commissioner Ponce	X		
Commissioner Santoyo	X		
Commissioner Solis			X

Motion Passed 4-0

VII. NEW BUSINESS

1. Discussion and Action on the Summit Park District continuing to have wrestling events.

Discussion: Frank Torres announced that Andrew S. Paine of Tressler LLP had been invited to participate in the discussion on wrestling events, serving/selling liquor and obtaining liquor licenses. Commissioner Solis had previously posted questions regarding the liability issues, but she is absent today. However, Commissioner Ponce is also concerned about the liquor licenses, which he had previously mentioned at a board meeting held 15 months ago. He is concerned about the liability for the park district if something bad happened involving persons who had been consuming alcohol on the park district grounds.

Andrew S. Paine recommended that the board establish an official policy about selling alcohol during park district events. This policy should include requirements that the park district carry a liquor liability insurance, as well as schedule a BASSET-certified individual at each event to inspect pieces of identification for those purchasing alcohol. These actions will reduce the park district's liability and keep preventable lawsuits at a minimum.

In addition, Andrew S. Paine recommended that the policy make a provision for vendors who wish to serve alcohol. These vendors can acquire their own license, which is particularly easy for established restaurants and bars, who already have licenses for their own business sites. The mayor's office can issue a special one-day event license for this purpose, or the business can temporarily transfer their existing license to the special event. However, vendors who have never obtained liquor licenses before may find it more difficult to get one through the normal application process and channels. This approach would effectively shift all liability to the vendor, assuming they have proof of insurance and a liquor license. Andrew S. Paine asked the board if they wish to serve alcohol at special events and whether they want the responsibility for liquor licenses to be held by the event organizers or the vendors.

Frank Torres asked Andrew S. Paine that, if the park district obtained a liquor license, would another organization such as Mega Events, be able to serve alcohol on park district grounds without their own license or proof of insurance. Mr. Paine replied that the park district could do it this way without extending their liability. The park district could also list this as part of their available services and charge accordingly. Frank added that the park would then control the licensing and insurance but would also be responsible for keeping BASSET-trained servers at these events.

President Tichacek requested a motion to approve the Summit Park District to continue having wrestling events, acquire a one-year liquor license, serve liquor at these events and to charge the organizer \$1,000 in associated fees.

Vice President Cervantes made a motion to approve the Summit Park District to continue having wrestling events, acquire a one-year liquor license and serve liquor at these events and to charge the organizer \$1,000 in associated fees.

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. Motion seconded by Commissioner Santoyo

Roll Call

	Yes	<u>No</u>	<u>Absent</u>
President Tichacek	X		
Vice President Cervantes	X		
Commissioner Ponce	X		
Commissioner Santoyo	X		
Commissioner Solis			X

Motion Passed 4-0

2. Discussion Ordinance No. 2019-4, an ordinance Levying and assessing the taxes of the Summit Park District, Cook County Illinois for 2019.

Discussion: None

President Tichacek requested a motion to approve Ordinance No. 2019-4, an ordinance levying and assessing the taxes of Summit Pak District, Cook County, Illinois's for 2019.

Commissioner Santoyo made a motion to approve Ordinance No. 2019-4, an ordinance levying and assessing the taxes of the Summit Park District, Cook County, Illinois for 2019.

Motion seconded by Commissioner Ponce

Roll Call

	Yes	<u>No</u>	<u>Absent</u>
President Tichacek	X		
Vice President Cervantes	X		
Commissioner Ponce	X		
Commissioner Santoyo	X		
Commissioner Solis			X

Motion Passed 4-0

3. Approval and Acceptance of the verbal resignation of Guillermo Islas to the Summit Park District.

Discussion Frank Torres stated that he spoke with Guillermo by phone, telling him that the park district was cutting back on staff hours and that Guillermo's hours would be reduced. Guillermo gave his verbal reignitions, stating that he needed the number of hours he had been working up until this point to earn enough money to live on. President Tichacek added that she thinks Guillermo is a good worker and positive park of the community, so she would like to see him return to his regular work hours on a probationary basis pending further evaluation. She directed Frank to contact Guillermo and extend Guillermo and extend that offer to him.

4. Approval and Acceptance of the written resignation of Miron Pesocani to Summit Park District.

Discussion: Frank told the board about a recent meeting with Miron where he was told that his employment was going to end, and he should decide whether to accept termination or write a letter of resignation. Miron subsequently submitted his letter of resignation.

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Andrew S. Paine announced that the two individuals discussed today, Guillermo Islas and Miron Pesocani are in a protected class due to their minority status. He is not aware of the reasons for Miron's dismissal. Frank relied that was an incident where Guillermo and Miron came upon the park district grounds finding that the garage door was open with the lights on, there were gates wide opened in the maintenance yard, and the soccer field lights were on. They both proceeded to turn off the lights, close the gate and garage door, and then brought a number of friends to play basketball together in the gymnasium. Andrew stated that these are proper grounds for termination, but since it is the first offense for both, perhaps a formal reprimand would be more appropriate. President Tichacek added her opinion that both employees should be offered the chance to continue their position on a probationary basis pending further evaluation. In addition, she recommended that each of them keeps their positions only if they write a letter of apology to the board. Frank closed out the discussion stating that this would be the last chance for these employees. If they commit any further infractions, they would be immediately terminated.

President Tichacek stated that this topic will be tabled until further notice.

5. Approval and Acceptance of the retirement letter of Mary Borowski to the Summit Park District.

Discussion: None

President Tichacek requested a motion to approve and accept the retirement of Mary Borowski to the Summit Park District.

Commissioner Ponce made a motion to approve and accept the retirement of Mary Borowski to the Summit Park District.

Motion seconded by Vice President Cervantes

Roll Call

	Yes	No	<u>Absent</u>
President Tichacek	X		
Vice President Cervantes	X		
Commissioner Ponce	X		
Commissioner Santoyo	X		
Commissioner Solis			X

Motion Passed 4-0

VIII. EXECUTIVE DIRECTOR'S REPORT

None

IX. STAFF REPORTS

Staff reports were included in the Board Packets.

X. COMMISSIONERS REPORTS

President Tichacek mentioned that the park district's funds are running low, so that Frank Torres should employ whatever cutbacks are possible to reduce spending. She also announced that Frank has secured a \$250,000.00 loan from the village to carry the park district's expenses until the tax revenues are received. This is mostly due to the insufficient size of the Bond received by the park district, which should have originally been a higher amount.

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XIII. ADJOURNMENT

President Tichacek asked for a motion to adjourn.

Vice President Cervantes made a motion to adjourn the Regular Board Meeting.

Commissioner Ponce seconded the motion.

Discussion: None Yes – 4, No – 0. Motion to adjourn passed 4-0, meeting adjourned at 6:08 pm.



Patricia Tichacek, Board President



Mary Borowski, Secretary

