

SUMMIT PARK DISTRICT

Board of Park Commissioners

Regular Meeting

Tuesday, September 10, 2019 5:00 p.m.

Summit Park District SPARK Recreation Center
5700 South Archer Road, Summit, Illinois 60501

I. CALL TO ORDER

The Regular Meeting of the Summit Park District's Board of Park Commissioners on Tuesday, September 10, 2019 was called to order at 5:00 p.m.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

III. ROLL CALL

| | <u>Present</u> | <u>Absent</u> |
|--------------------------|----------------|---------------|
| President Tichacek | X | |
| Vice President Cervantes | X | |
| Commissioner Ponce | X | |
| Commissioner Santoyo | X | |
| Commissioner Solis | | X |

Also, in attendance: Executive Director France M. Torres, David Gonzales of GW & Associates and Sam Krneta. Consultant on capital projects. Commissioner Solis arrived at 5:06 pm, just as the Treasurer's Report roll call had started.

IV. PUBLIC COMMENTS

None

V. SECRETARY'S REPORT

1. Approval of Minutes of the Regular Board Meeting of Tuesday, August 13, 2019

President Tichacek requested a motion to approve the minutes of the Regular Board Meeting of Tuesday, August 13, 2019

Vice President Cervantes made a motion to approve the Minutes of the Regular Board Meeting of Tuesday, August 13, 2019

Motion seconded by Commissioner Ponce

Discussion: None

Roll Call

| | <u>Yes</u> | <u>No</u> | <u>Absent</u> |
|--------------------------|------------|-----------|---------------|
| President Tichacek | X | | |
| Vice President Cervantes | X | | |
| Commissioner Ponce | X | | |
| Commissioner Santoyo | X | | |
| Commissioner Solis | | | X |

Motion Passed 4-0

SUMMIT PARK DISTRICT

Board of Park Commissioners

Regular Meeting - Tuesday, September 10, 2019 5:00 p.m. – Page Two

1. Approval of Minutes of the Special Board Meeting of Monday, July 22, 2019

President Tichacek requested a motion to approve the Special Board Meeting of Monday July 22, 2019

Vice President Cervantes made a motion to approve the Special Board Meeting of Monday July 22, 2019

Motion seconded by Commissioner Santoyo

Discussion: None

Roll Call

| | <u>Yes</u> | <u>No</u> | <u>Absent</u> |
|--------------------------|------------|-----------|---------------|
| President Tichacek | X | | |
| Vice President Cervantes | X | | |
| Commissioner Ponce | X | | |
| Commissioner Santoyo | X | | |
| Commissioner Solis | | | X |

Motion Passed 4-0

VI. TREASURER'S REPORT

1. Approval of Voucher List of August 14, 2019, 2019 to September 6, 2019 \$33,059.80

President Tichacek requested a motion to approve the Voucher List of August 14, 2019 to September 14, 2019 \$33,059.80

Vice President Cervantes made a motion to approve the Voucher List of August 14, 2019 to September 14, 2019 \$33,059.80

Motion seconded by Commissioner Ponce

Discussion: None

Roll Call

| | <u>Yes</u> | <u>No</u> | <u>Absent</u> |
|--------------------------|------------|-----------|---------------|
| President Tichacek | X | | |
| Vice President Cervantes | X | | |
| Commissioner Ponce | X | | |
| Commissioner Santoyo | X | | |

Commissioner Solis abstained from voting on the Voucher list.

Motion Passed 4-0

2. Approval of Payroll of August 15, 2019 \$14,960.92 and August 30, 2019 \$13,007.51

President Tichacek requested a motion to approve the Payroll of August 15, 2019 \$14,960.92 and August 30, 2019 \$13,007.51

SUMMIT PARK DISTRICT

Board of Park Commissioners

Regular Meeting - Tuesday, September 10, 2019 5:00 p.m. – Page Three

Vice President Cervantes made a motion to approve the Payroll of August 15, 2019 \$14,960.92
And August 30, 2019 \$13,007.51

Motion seconded by Commissioner Santoyo

Discussion: None

Roll Call

| | <u>Yes</u> | <u>No</u> | <u>Absent</u> |
|--------------------------|------------|-----------|---------------|
| President Tichacek | X | | |
| Vice President Cervantes | X | | |
| Commissioner Ponce | X | | |
| Commissioner Santoyo | X | | |
| Commissioner Solis | X | | |

Motion Passed 5-0

3. Financial report given by David Gonzales of GW & Associates.

Each of the commissioners received a copy of the financial report covering three months ending July 1, 2019. Mr. David Gonzales Prompted the Board to look at the Budget to Actual Summary on page one, pointing out that the actual revenue for the General Fund was \$75,659.00 with \$100,671.00 in expenditures, creating a net deficit of (\$25,012.00). He added that the property taxes due by August 1, 2019 will be adding to the revenue, and offsetting this deficit depending on what is received. The Recreation Fund has an actual revenue of \$109,263.00 with \$131,680 in expenditures, creating a net deficit of (\$42,417.00) for those three months.

David then asked the board to turn to page three of the report, specifically the General Fund Expenditures Summary, where he proceeded to compare the current financials to the same three-month period in 2018. In this case, the year-to-year total expenditures for 2019 are \$100,671.00, which were \$112,130.00 one year ago. Showing a reduction in expenditures by \$11,459.00. His recommendation was to keep decreasing expenditures so that next year will show another significant reduction.

Turning to page five of the financial report, specifically the Recreation Fund Expenditures Summary, David pointed out that the expenses for the three months preceding July 31, 2019 were \$151,680.00 compare to \$162,420.00 for the same time period in 2018. This shows a reduction in expenses of \$10,740.00. One of the biggest improvements were in fringe benefits, which exceeded \$20,000 in 2018, but have been cut by \$8,440.00, a 10.1 % reduction.

Next David pointed to page 10 of the report, specifically Cash Balances as of July 31, 2019. He noted that the park district had \$564,622.90 in the account, which will increase when the property tax revenues arrive in August.

VII. EXECUTIVE SESSION

Under Section 2(c) the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel or the public body, including testimony on a complaint lodged against an employee of the public body or against level counsel for the body to determine its validity.

President Tichacek requested a motion to initiate Executive Session at 5:09 pm

SUMMIT PARK DISTRICT

Board of Park Commissioners

Regular Meeting - Tuesday, September 10, 2019 5:00 p.m. – Page Four

Vice President Cervantes made a motion to initiate Executive Session at 5:09 pm

Motion seconded by Commissioner Ponce

Discussion: None

Roll Call

| | <u>Yes</u> | <u>No</u> | <u>Absent</u> |
|--------------------------|------------|-----------|---------------|
| President Tichacek | X | | |
| Vice President Cervantes | X | | |
| Commissioner Ponce | X | | |
| Commissioner Santoyo | X | | |
| Commissioner Solis | X | | |

Motion Passed 5-0

VII. NEW BUSINESS

1. Approval and acceptance of the verbal resignation of Shakana Kirksey to the Summit Park District

President Tichacek requested a motion to approve and accept the verbal resignation of Shakana Kirksey to the Summit Park District.

Vice President Cervantes made a motion to approve and accept the verbal resignation of Shakana Kirksey to the Summit Park District.

Motion seconded by Commissioner Ponce.

Discussion: None

Roll Call

| | <u>Yes</u> | <u>No</u> | <u>Absent</u> |
|--------------------------|------------|-----------|---------------|
| President Tichacek | X | | |
| Vice President Cervantes | X | | |
| Commissioner Ponce | X | | |
| Commissioner Santoyo | X | | |
| Commissioner Solis | X | | |

Motion Passed 5-0

2. Approval to set the Public hearing on the Series 2019 General Obligation Bonds in the amount of not to exceed \$290,000 on October 8, 2019 at 5:00 pm.

President Tichacek requested a motion to set the public hearing on the Series 2019 General Obligation Bonds in the amount not to exceed \$290,000 on October 8, 2019 at 5:00 pm.

SUMMIT PARK DISTRICT

Board of Park Commissioners

Regular Meeting - Tuesday, September 10, 2019 5:00 p.m. – Page Five

Vice President Cervantes made a motion to set the public hearing on the Series 2019 General Obligation
In the amount not to exceed \$290,000 on October 8, 2019 at 5:00 pm

Motion seconded by Commissioner Santoyo

Discussion: President Tichacek told the board that the purpose of a public hearing on the bond for which a Letter from Vincent Cainkar and an account statement from State Bank in the board packets, is to review and Discuss the park district's debt service payment. This payment on the Series 2019 General Obligation Bond Needs to be set, at which point she turned the discussion over to Executive Director Francis M. Torres (Frank).

Frank stated that this payment it to pay back the bond that was taken out by the park district, and the payment is to be in the amount of \$243,352.00, which is toward the total bond amount of \$1,915,000.00. Once approved, This payment will be made on or before December 1, 2019 using the parks district's current account balance of \$272,656.37 at State Bank. There is currently more than enough money in the park district's account to make This payment, and leftover funds will be allocated to next year's payment (2020).

Roll Call

| | <u>Yes</u> | <u>No</u> | <u>Absent</u> |
|--------------------------|------------|-----------|---------------|
| President Tichacek | X | | |
| Vice President Cervantes | X | | |
| Commissioner Ponce | X | | |
| Commissioner Santoyo | X | | |
| Commissioner Solis | X | | |

Motion Passed 5-0

- 3 Discussion and approval of the inaugural Congressman Dan Lipinski Cup at Summit Park on September 21, 2019

President Tochacek requested a motion to approve the inaugural Congressman Dan Lipinski Cup at Summit Park On September 21, 2019.

Commissioner Santoyo made a motion to approve the inaugural Congressman Dan Lipinski Cup at Summit Park on September 21, 2019.

Motion seconded by Commissioner Vice President Cervantes

Discussion: Frank Torres told the board that Congressman Dan Lipinski's campaign manager Jerry Hurckes would like to use the park district the soccer field for a tournament on Saturday, September 21. This tournament will have young athletes from ages 9-12 and has a need for six small soccer fields to be striped. The Congressman's office will provide port-a-pottys, hand washing stations, security and referees. President Tichacek asked if this event will have political activities or connotations, to which Frank replied that there will only be signage related to the Soccer tournament, and the congressman. She added that there should be a fee paid by the congressman's office, to which Frank replied that the congressman has offered \$1,000.00. President Tichacek

SUMMIT PARK DISTRICT

Board of Park Commissioners

Regular Meeting - Tuesday, September 10, 2019 5:00 p.m. – Page Six

Said that \$500.00 should be the fee since it's only for half a day, but Commissioner Solis replied that the park district should accept the full day's fee due to all the work that will go into preparing the fields. President Tichacek asked if this tournament will interfere with any scheduled events, to which Frank replied that the events scheduled that day are and indoor wrestling show and a soccer game that have been rescheduled. Parking will not be an issue, according to Frank.

Roll Call

| | <u>Yes</u> | <u>No</u> | <u>Absent</u> |
|--------------------------|------------|-----------|---------------|
| President Tichacek | X | | |
| Vice President Cervantes | X | | |
| Commissioner Ponce | X | | |
| Commissioner Santoyo | X | | |
| Commissioner Solis | X | | |

Motion Passed 5-0

IX. EXECUTIVE DIRECTOR'S REPORT

None

X. STAFF REPORTS

Staff reports were included in the Board Packets.

XI. COMMISSIONERS REPORTS

President Tichacek asked Frank about signs that she wants displayed to direct drivers to the park district and Mack Truck. He replied that he is working with vendor, which is currently undergoing an ownership change, to get those signs made. She stated her appreciation for getting these done and praised Mary Borowski and Frank Torres for doing such a good job of administering them. People had been calling her to see if the car show was going to be rained out, but she was delighted that the show went on as scheduled and attendance was very good with at least 70 classic/collectable cars and motorcycles. Lastly, she wanted to bring to everyone's attention the 9-11 Memorial event that would take place at 11:00 am on Wednesday morning.

Commissioner Santoyo stated that Mary Borowski has been doing a good job and that he is delighted that she is once attending the board meeting in an active capacity. President Tichacek agreed.

Commissioner Solis stated her preference for additional information on the park district's Facebook page, including current updates on events and programs taking place at the park district. The flyers for upcoming events are very congested, yet contain very little information, and she would like to see flyers that provide more useful details. Commissioner Solis would like to see more sponsor advertisements, as well as advertising of programs and events, all throughout the village and the park district website, and that the website is difficult to use and has poor functionality.

Frank Torres and President Tichacek referenced the business card-sized advertisements aren't seen when people toss the brochure in a drawer. Advertisement in quarterly newsletters may get more visibility and earn more revenue.

Vice President Cervantes brought up a police blockade near the park district where the police were doing seatbelt checks, as arresting suspected DUI/DWI offenders. He feels that the police were targeting attendees of a wedding that was held at the park district, along with a fundraiser for disabled children at Shelter 2. Most of the attendees were Hispanic, so he believes the police were profiling these groups. President Tichacek replied that the police department announced these seatbelt checkpoints on the park district's Facebook page, Village of Summit webpage and Des Plaines Valley News Paper, so, the police had no intention of targeting any group and were just doing their jobs.

SUMMIT PARK DISTRICT

Board of Park Commissioners

Regular Meeting - Tuesday, September 10, 2019 5:00 p.m. – Page Seven

XII.ADJOURNMENT

President Tichacek asked for a motion to adjourn.

Commissioner Ponce made a motion to adjourn the Regular Board Meeting,

Commissioner Santoyo seconded the motion.

Discussion: None. Yes -5, No-0. Motion to adjourn passed 5 – 0 meeting adjourned at 6:06 pm.



Patricia Tichacek, Board President



Mary Borowski, Secretary

