

SUMMIT PARK DISTRICT
Board of Park Commissioners

Regular Meeting
Tuesday, August 13, 2019
Summit Park District SPARK Recreation Center
5700 South Archer Road, Summit, Illinois 60501

I. CALL TO ORDER

The Regular Meeting of the Summit Park District's Board of Park Commissioners on Tuesday, August 13, 2019 was Called to order at 5:02 pm.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

III. ROLL CALL

	<u>Present</u>	<u>Absent</u>
President Tichacek	X	
Vice President Cervantes	X	
Commissioner Ponce	X	
Commissioner Santoyo	X	
Commissioner Solis	X	

Also in attendance: Executive Director Francis M. Torres and Dave Gonzales of GW & Associates

IV. PUBLIC COMMENTS

None

V. SECRETAYR'S REPORT

1. Approval of Minutes of the Regular Board Meeting of Tuesday, July 9, 2019

President Tichacek requested a motion to approve the Minutes of the Regular Board Meeting of Tuesday, July 9, 2019

Vice President Cervantes made a motion to approve the Minutes of the Regular Board Meeting of Tuesday, July 9, 2019

Motion seconded by Commissioner Santoyo

Discussion: None

Roll Call

	<u>Yes</u>	<u>No</u>	<u>Absent</u>
President Tichacek	X		
Vice President Cervantes	X		
Commissioner Ponce	X		
Commissioner Santoyo	X		
Commissioner Solis	X		

Motion Passed 5-0

VI. TREASURER'S REPORT

1. To Approval of Voucher list of July 3, 2019 to August 9, 2019 \$57,362.55

President Tichacek requested a motion to approve the Voucher List of July 3, 2019 to August 9, 2019 \$57,362.55

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Vice-President Cervantes made a motion to approve the Voucher List of July 3, 2019 to August 9, 2019 \$57,362.55

Motion seconded by Commissioner Solis

Discussion: Commissioner asked which special event a line item in the voucher list was referencing. Frank Torres Replied that this is a work in progress, which will be corrected by Mary Borowski and David Gonzales.

President Tichacek also asked about a \$580.00 program refund and a \$100.00 permit refund on the voucher list. Frank Torres Replied that he would investigate it and get clarification. The following page of voucher list has a \$540 refund, and it was for a Person who paid money for the summer camp but did not attend. Commissioner Solis asked if there was a cancellation fee Applied to such refunds. Frank replied that if a cancellation is done in accordance with the park district's policy guidelines, Then it is refunded in full, but is only offered as a partial if the policy is not followed.

Commissioner Solis also questioned the invoices for two events from Jumping G's, specifically \$340.00 for seven baskets that Were raffled off at the July 3 event and \$940 for bounce houses. Frank replied that the baskets are done every year and That the bounce house was a new addition this year. Also Currier Motor sponsors the bounce house and participates in the Car show each year.

Roll Call	<u>Yes</u>	<u>No</u>	<u>Absent</u>
President Tichacek	X		
Vice President Cervantes	X		
Commissioner Ponce	X		
Commissioner Santoyo	X		
Commissioner Solis	X		

Motion Passed 5-0

2 Approval of the Payroll of July 15, 2019 \$12,908.35 and July 30, 2019 \$14, 208.49

President Tichacek requested a motion to approve the Payroll of July 15, 2019 \$12,908.35 and July 30, 2019 \$14,208.49

Vice President Cervantes made a motion to approve the Payroll of July 15, 2019 \$12,908.35 and July 30, 2019 \$14,208.49

Motion seconded by Commissioner Solis

Discussion: President Tichacek inquired why Diane Pierce is still on the July payroll following her firing in June, to which Frank replied that it is just the way the pay period is set up. He also clarified that she was not terminated, but asked to pay Reduction, upon which she elected to resign her position.

Commissioner Solis asked the board to look at Mark Alonso's compensation, particularly the amount of regular and Overtime pay he receives. Frank replied that there are 24 weeks in the pay period instead of 26 weeks, so it depends On the number of weeks. She also wanted to know who Kenneth Pannaralla is, to which Frank replied that he is health inspector Hired for the water park district events, ensuring the food safety in maintained and preparing reports on each food vendors to accompany their application. President Tichacek suggested that the park district should try to get him off the Payroll and hire him as an independent contractor, or the park district just contact the Cook County Health Department For future inspections.

Commissioner Solid asked about Miron Pesocani accumulated 147 payroll hours over two weeks, to which Frank replied that It is because he is working multiple functions each week, including summer camp counselor, and building supervisor. President Tichacek expressed concern that he will go over his limit of work hours and it will affect IMRF, to which Frank Explained that Miron will be staying under 1,000 hours.

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President Tichacek stated that Martha Sonka is doing a great job posting on Facebook and that she should keep up the Good work.

Roll Call

	<u>Yes</u>	<u>No</u>	<u>Absent</u>
President Tichacek	X		
Vice President Cervantes	X		
Commissioner Ponce	X		
Commissioner Santoyo	X		
Commissioner Solis	X		

Motion Passed 5-0

VII. EXECUTIVE SESSION

Under Section 2(c)1 the appointment, employment, compensation, discipline, performance, or dismissal Of specific employee of the public body or legal counsel or the public body, including testimony on a Complaint lodged against an employee of the public body or against level or against level counsel for the public body to determine its validity.

President Tichacek requested a motion to initiate Executive Session

Vice President Cervantes made a motion to initiate Executive Session

Motion seconded by Commissioner Santoyo

Discussion: None

Roll Call

	<u>Yes</u>	<u>No</u>	<u>Absent</u>
President Tichacek	X		
Vice President Cervantes	X		
Commissioner Ponce	X		
Commissioner Santoyo	X		
Commissioner Solis	X		

Motion Passed 5-0

VIII. EXECUTIVE DIRECTOR'S REPORT

None

IX. STAFF REPORTS

Staff reports were included in the Board Packets

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X.COMMISSIONERS REPORTS

Vice President Cervantes commented that the back to school event went great thanks to Martha Sonka, including an appearance by Mayor Sergio Rodriguez, Congressman Lipinski and the Congressman's chief of staff, Jerry Hericus.

Commissioner Ponce added that the back to school event was very well-run event and that the park district grounds are in good shape thanks to Maintenance Supervisor Dan Trapp and his staff.

President Tichacek asked about the directional signs to designate the Mack Truck (M & K) facility and the park district. Frank said that he is working with Dan Trapp to speak with Mack Truck about the sign.

Commissioner Santoyo requested that the maintenance department remove the tree branches from the walking path, and the grass be trimmed and cut.

XI.ADJOURNMENT

President Tichacek asked for a motion to adjourn.

Commissioner Ponce motion to adjourn the Regular Board Meeting.

Commissioner Santoyo seconded the motion.

Discussion: None. Yes – 5, No – 0. Motion to adjourn passed 5-0, meeting adjourned at 6:42 pm.



Patricia Tichacek, President



Mary Borowski, Secretary

