

SUMMIT PARK DISTRICT
Board of Park Commissioners
Regular Meeting
Tuesday, October 8, 2019, 5:15 pm
Summit Park District SPARK Recreation Center

I. CALL TO ORDER

The Regular Meeting of the Summit Park District's Board of Park Commissioners on Tuesday, October 8, 2019 was called to order at 5:15 pm

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

III. ROLL CALL

	<u>Present</u>	<u>Absent</u>
President Tichacek	X	
Vice President Cervantes	X	
Commissioner Ponce	X	
Commissioner Santoyo	X	
Commissioner Solis		X

Also, in attendance: Executive Director Francis M. Torres, Andrew S. Paine of Tressler LLP, and Josefa Mejia of Tona's Pupusas of Salvadorian Cuisine. Commissioner Solis arrived at 5:06 pm.

IV. PUBLIC COMMENTS

Josefa Mejia of Tona's Pupusas. The lessees of the park district's Snack Shack, inquired if the park district has ever allowed outside vendors to sell food at soccer games or other events on park grounds. Josefa Mejia of Tona's Pupusas spoke to the board in Spanish and both(Vice President Cervantes and Commissioner Ponce provided translation to the other board members on her behalf.) Executive Francis (Frank) M. Torres replied that Josefa Mejia of Tona's Pupusas Salvadorian Cuisine has the exclusive right to sell food on park grounds. No outside vendor is allowed to sell food in the park. The Board officially advised Josefa Mejia of Tona's Pupusas to notify any of the board members if she sees or hears about some other vendor selling food and the police will be called to remove them.

V. SECRETARY'S REPORT

1. Approval of Minutes of the Regular Board Meeting of Tuesday, September 10, 2019

President Tichacek requested a motion to approve the Minutes of the Regular Board Meeting of Tuesday, September 10, 2019

Vice President Cervantes made a motion to approve the Minutes of the Regular Board Meeting Of Tuesday, September10, 2019

Motion seconded by Commissioner Santoyo

Discussion: None

Roll Call

	<u>Yes</u>	<u>No</u>	<u>Absent</u>
President Tichacek	X		
Vice President Cervantes	X		
Commissioner Ponce	X		
Commissioner Santoyo	X		
Commissioner Solis	X		

Motion Passed 5-0

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VI. TREASURE'S REPORT

1. Approval of Voucher List of September 7, 2019 to October 4, 2019 \$29,466.89

President Tichacek requested a motion to approve the Voucher List of September 7, 2019 to October 4, 2019 \$29,466.89

Vice President Cervantes made a motion to approve the Voucher List of September 7, 2019 to October 4, 2019 \$29,466.89

Motion seconded by Commissioner Santoyo

Discussion: None

Roll Call

	<u>Yes</u>	<u>No</u>	<u>Absent</u>
President Tichacek	X		
Vice President Cervantes	X		
Commissioner Ponce	X		
Commissioner Santoyo	X		
Commissioner Solis	X		

Motion Passed 5-0

2. Approval of Payroll of September 13, 2019 \$11,306.56 and September 30, 2019 \$, 549. 25

President Tichacek requested a motion to approve the Payroll of September 13, 2019 \$11,306.56 and September 30, 2019 \$13,549.25

Vice President Cervantes made a motion to approve the Payroll of September 13, 2019 \$11,306.56 and September 30, 2019 \$13,549.25

Motion seconded by Commissioner Ponce

Discussion: None

Roll Call

	<u>Yes</u>	<u>No</u>	<u>Absent</u>
President Tichacek	X		
Vice President Cervantes	X		
Commissioner Ponce	X		
Commissioner Santoyo	X		
Commissioner Solis	X		

Motion Passed 5-0

3. Financial report given by David Gonzales GW & Associates. David Gonzales was absent from this meeting.

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VII. EXECUTIVE SESSION

Under Section 2(c) the appointment, employment, compensation, discipline, performance or dismissal of specific employees of The public body or legal counsel or the public body, including testimony on a complaint lodged against an employee of the public Level counsel for the public body to determine its validity.

President Tichacek requested a motion to initiate Executive Session at 5:09 pm

Vice President Cervantes made a motion to initiate Executive Session at 5:09 pm

Motion seconded by Commissioner Ponce

Discussion: None

Roll Call

	<u>Yes</u>	<u>No</u>	<u>Absent</u>
President Tichacek	X		
Vice President Cervantes	X		
Commissioner Ponce	X		
Commissioner Santoyo	X		
Commissioner Solis	X		

Motion Passed 5-0

The Executive Session was voted closed at 5:21, returning the commissioners to the regular Meeting.

President Tichacek requested a motion to initiate Executive Session at 5:09 pm

Vice President Cervantes made a motion to initiate Executive Session at 5:09 pm

Motion seconded by Commissioner Santoyo

Discussion: None

Roll Call

	<u>Yes</u>	<u>No</u>	<u>Absent</u>
President Tichacek	X		
Vice President Cervantes	X		
Commissioner Ponce	X		
Commissioner Santoyo	X		
Commissioner Solis	X		

Motion Passed 5-0

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VIII. NEW BUSINESS

1. Discussion on soccer teams in the Summit Park

Vice President Cervantes announced that soccer teams have playing unscheduled games as early as 7:00 am on the Golden Eagles Soccer Fields without obtaining permits. When approached, the person in charge of these teams stated that she was working for someone else who would take care of the scheduling a permit. Vice President Cervantes clarified that schedule and approved games start at 9:00 am, and that anyone who is on the field for two hours (7:00 am to 9:00 am) is effectively stealing two hours of field time for which they haven't paid. He will be monitoring the soccer fields to ensure that games and league play are aligned with official schedules and permits. He added that Mary Borowski provided him with a copy of the weekend soccer schedule, so he is aware of who is scheduled and who has permits.

Frank Torres announced that next week (Oct. 14-18). The soccer goals will be taken down so that the field can be seeded. Two of the fields are scheduled to be at rest (not in use) for the entirety of 2020. Frank also announced that he asked Andrew S. Paine to prepare a park district contract for soccer leagues. These contracts will collect the league names, dates and times of attendance, field locations, league start and end dates, number of teams and total fees. The board will review and approve each contract, upon which the league will pay the full amount of fees owed, thus making the contracts official. Permits will then be issued. Vice President Cervantes stated that drinking is taking place at the soccer games and that beer cans have been found littering the fields. Andrew S. Paine replied that a week-long police patrol could help with the drinking on the park grounds. If they are unable to afford time for officers to patrol the park, the park district can pay for extra hours of service and the police department will earn revenue from any tickets issued. President Tichacek added that she has seen and heard that the police will stop by the park district for half an hour and then nobody will see them for the remainder of the day.

Vice President Cervantes announced that the soccer fields should not be used by any leagues or teams until the fields are ready. If anyone plays on fields that are unsafe or in need of maintenance due to weather conditions or other causes, they should be suspended from use of the fields and subsequently lose their security deposit.

Commissioner Ponce followed up regarding the police patrols, saying that police who are supposed to patrol the park are often either no-show, on vacation or simply don't want to come to the park. Commissioner Solis added that part-time police officers are often at the local schools, supervising student. Vice President Cervantes commented that he had to send the police department a letter and email because the police who supposed to show up at the new Year's party never showed up. When asked about it, the chief of police replied that there weren't enough officers available to patrol the party.

Vice President Cervantes believes that the park district should hire a private security company and issue tickets (citations) to people drinking on park district grounds. Andrew S. Paine replied that private officers cannot do that, but the park district can increase the permit fees, using the extra funds to pay for police visits to enforce a "no drinking" ordinance at the park with citations issued to violators. President Tichacek suggested that the board invite Police Chief John Kosmowski to the next regular board meeting.

Frank Torres added that the police department is aware of all the events at the park district because Martha Sonka attended neighborhood watch meetings, makes announcements and passes out flyers and event save-the-dates. Also, we should add a stipulation to the rental agreements that violators will lose their security deposit and/or get billed for the balance.

Vice President Cervantes announced that Congressman Dan Lipinski held his soccer tournament at the park district. Even though he didn't give the park district ample notice, they accommodated his teams. Vice President suggested that the congressman give the park district at least 30 days of notice for any future events – soccer or otherwise. The congressman

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paid a \$1,000 field rental fee, the Village Executive Director Hurckes presented President Tichacek with the check at her home.

Frank Torres announced that an invoice was received from the Summit Police department on October 7, 2019 totaling \$360 for Police service during Dan Lipinski's soccer tournament and a recent wrestling match. There was no request made by the park District to obtain police services for either of these events. Frank stated that if the congressman ordered police for the Soccer tournament, then the congressmen is who the police department should bill. He also followed up on this invoice via email, Asking for the invoice for the soccer tournament to be re-assigned to the congressman, and the invoice for the wrestling match Be voided.

Vice President Cervantes mentioned that the park district is still waiting on the \$5,000 donation for the July 3, fireworks event from The village. He has made several attempts over email, phone, fax and mail to the donation from the village, but no check has yet Arrived.

2. Discussion and Action the Village Party hosting a Christmas event at the Summit Park District.

President Tichacek stated that the Village's political party wants to use the park district gymnasium to host this year's Christmas Party. She wants the board's opinion on whether to charge the village for this service or waive the fees. Andres S. Paine Recommended that the park district should charge the village's political party normally, otherwise any other political party may Insist on using on using the park district gym for free. Mary Borowski added that the cost for use of the gym will be \$165.00 Per hour plus a \$250. Security deposit. President Tichacek stated that this is exactly what the village political party will be charged, That is must be paid in advance, and that they must fill out an application. President asked if staff members can attend the party And take photos can be done with the village party's approval, but that he recommends not getting involved in the matters of a Political party.

IX. EXECUTIVE DIRECTOR'S REPORT

None

X. STAFF REPORTS

Staff reports were included in the Board Packets.

XI. COMMISSIONERS REPORTS

Commissioner Santoyo stated that the budget for the Argo Community High School annual homecoming Parade has increased from \$300.00 to \$500.00.

Vice President Cervantes said that he noticed tree branches on the walking path and hanging over the path, and he would Like them to be removed. He also wants the holes in the ground to be filled when the bushes are removed rater than leave them as a hazard. Frank Torres replied that he is aware of the situation with the tree branches and that he and Dan Trapp will soon likely be picking up the equipment to remove dead branches from trees at Home Depot.

Commissioner Cervantes announced that The Leader Shop, a local non-profit benefiting underprivileged school children, asking use the park district program room for free. He is concerned because The Leader Shop is charging participants fee for the activities and resources. Therefore, he feels that the park district should charge this organization a monthly fee to use the program room. Frank replied that The Leader Shop representative was supposed to get a proposal to Martha Sonka for using the park district's outside shelter for outdoor programs, but the proposal has not been prepared in time for today's agenda.

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President Tichacek would like the volleyball court filled due to the fact that it goes unused and is always underwater. She suggests the dirt pile behind the recreation center's garage may be used to fill in this court. She also asked the signage for The park district and Mack Truck. Frank replied that the old sign has been taking down, is being repainted, and will be replaced soon. Also, the sign will feature Josefa Mejia Tona's Pupusas Salvadorian Cuisine. Mack Truck will be paying for their signage.

XI. ADJOURNMENT

President Tichacek asked for a motion to adjourn.

Vice President Cervantes made a motion to adjourn the Regular Board Meeting.

Commissioner Santoyo seconded the motion.

Discussion: None Yes – 5, No – 0. Motion to adjourn passed 5-0, meeting adjourned at 6:08 pm.



Patricia Tichacek, Board President



Mary Borowski, Secretary

